

WAGGA WAGGA EVANGELICAL CHURCH

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W A G G A W A G G A
EVANGELICAL CHURCH

Policy Statement Management of Equipment

Principles

Jesus told the parable of the talents in Matthew 25:14-30 to illustrate what it means to be a faithful servant in his Father's kingdom. A good servant puts the money assigned to him to work, so the master will get a return. The servant who simply gives back to the master what he received is a wicked, lazy servant.

While this parable has many implications, it has a direct application when it comes to how church should manage the money and resources (which includes equipment) assigned to it by God:

1. We should put God's money (resources) to work for the building up of God's kingdom.
2. We should be seeking a return for God's kingdom, not simply try to avoid squandering it.

Another way of expressing this when it comes to financial management is:

1. We need to make it as easy as possible to put God's money to work
2. We need to make sure God's money is put to work in a manner that is effective for building up God's kingdom.

This policy seeks to achieve this by defining the appropriate use of Wagga Evangelical Church's (WEC) equipment.

Definitions

In this policy:

"Gospel Purposes" is where the primary purpose of equipment use is for the articulation of the gospel to grow Christians and non Christians.

"Association" means Wagga Wagga Evangelical Church Incorporated.

"Partner" means a registered Partner of Wagga Wagga Evangelical Church Incorporated.

"Church member" is a person who has regularly attended for at least six months Wagga Wagga Evangelical Church meetings, but many not necessarily be a Partner.

Property Officer – Partner delegated by the Administration committee responsible for the use of WEC equipment.

Assets Owned by WEC

The current assets owned by God and managed by WEC are listed in the asset inventory which is held by the property officer. The inventory includes at least one photo of each asset. An annual stocktake is carried out by the property officer to check that the inventory matches the physical items.

Authorisation for loaning of equipment

Generally the purpose of WEC equipment is to be used for corporate gatherings of the Church.

However if a partner or member of the church would like to use any of the equipment for gospel purposes it can be utilised as long as it is still available for WEC corporate gatherings. The equipment must be returned in the same condition and in a timely manner.

Procedures

The following procedures apply:

1. Borrower of equipment needs to be a partner or member of WEC
2. Need to have a good understanding of how to use the equipment appropriately
3. Is to submit a request for loan to WEC's Property Officer
4. Submission is to be in writing outlining the timing and purpose (email is sufficient)
5. The property officer will generally approve the request if it is for gospel purposes.
6. The Property Officer may take the request to the Administration Committee for a decision if the use is outside this guideline
7. A record of all equipment borrowed will be kept and signed in and out by both the property officer and the borrower

Therefore WEC equipment will not be available for non gospel purposes unless approval is given by the Administration Committee.

Review

This policy will be reviewed before 1 May 2015.